

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract - North
Stafford High School Meter
Totalization Project

ITEM NO: 3V

PREPARED BY: Tom Henry
Project Manager

MEETING: July 13, 2004
ACTION DATE: July 13, 2004

Scott Horan, Executive Director
Planning & Construction

Andre' A. Nougaret, 
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve the award of a service/construction contract in the amount of \$46.7K to Dominion Virginia Power for the Meter Totalization Project at North Stafford High School.

KEY POINTS:

1. North Stafford HS Meter Totalization Project is one of several meter consolidation efforts initiated several years ago by Stafford County Public Schools to reduce annual electrical cost. Currently this is the last planned electrical meter consolidation project.
2. In May 2003, Dominion Virginia Power presented Stafford County Public Schools' Planning and Construction Department with an annual cost savings of \$22.8K to consolidate electrical meters at North Stafford HS. The proposal did not include the "one time" construction cost of consolidation.
3. In April 2004, Stafford County Public Schools' Planning and Construction Department verified the May 2003 data with Dominion Virginia Power and initiated action to obtain a construction cost proposal to effect the consolidation.
4. On June 21, 2004, Stafford County Public Schools' Planning and Construction Department received a cost proposal not to exceed \$46.7K to consolidate electrical meters at North Stafford HS. Cost proposal included a one-time fee of \$46.7K and a monthly charge of \$.23K. The net savings annually is projected to be approximately \$20K per year vice the May 2003 projected savings of \$22.8K per year. This \$46.7K investment will be recouped after 2.3 years.
5. The project performance period will be 30 – 60 days, based on when Dominion Virginia Power receives the notice to proceed from Stafford County Public Schools and how it aligns with their billing cycle. If approved by the School Board we expect to issue the Notice to Proceed on July 14, 2004.
6. Dominion Virginia Power is the sole source electrical provider for North Stafford

competitive procurement was initiated for this contract award.

SCHOOL BOARD GOAL: #5 – Provide facilities that promote student learning and and community support.

#7 – Provide school environments where teachers are safe to teach and students are safe to learn

FUNDING SOURCE: FY04 annual operating funds were allocated for in the FY04 School Budget and these funds were retained for this project and are available to be used for project award.

AUTHORIZATION REFERENCE: N/A